



HAPPY HEARTS MONTESSORI SCHOOL

Where little minds ignite & hearts shine bright!



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Montessori Preschool Opportunities – Full-Time, Part-Time, Substitute & Internship

Happy Hearts Montessori School
Maple Valley, WA

Job Description

Happy Hearts Montessori School is seeking caring, dependable, and enthusiastic educators to join our Montessori community.

We welcome applicants with a variety of experience levels, from individuals beginning their early childhood education careers to classroom aides, assistant teachers, and experienced Montessori Lead Teachers. **Full-time, part-time, substitute, and internship opportunities are available**, with flexible scheduling based on candidate availability and the needs of our school.

Whether you are looking for morning hours, school-day hours, a full-time schedule, or an opportunity to gain hands-on experience in an early childhood classroom, we encourage you to apply.

Our teachers work together to create a warm, peaceful, and engaging environment where children are encouraged to develop independence, confidence, curiosity, and a love of learning. Montessori experience or certification is preferred for Lead Teacher candidates but is not required for all positions. Candidates with preschool or early childhood experience, as well as those interested in learning the Montessori approach, are welcome to apply.

Responsibilities

Responsibilities will vary depending on the position and level of experience and may include:

- Create a warm, nurturing, safe, and respectful classroom environment
- Guide and support children throughout the daily classroom routine
- Encourage independence, responsibility, curiosity, and respect for others
- Present Montessori lessons and activities based on training and experience

- Observe children and support their individual developmental needs
- Use positive guidance and age-appropriate classroom management strategies
- Support children's social-emotional development and conflict-resolution skills
- Prepare and maintain an organized, inviting, and developmentally appropriate classroom environment
- Assist with lesson planning, classroom activities, and preparation of materials
- Maintain appropriate classroom records and documentation
- Communicate professionally and respectfully with parents and families
- Work collaboratively with teachers, assistants, aides, and school administration
- Maintain a clean and safe classroom environment
- Follow school policies and Washington State childcare licensing requirements
- Lead Teacher candidates may also supervise and provide guidance to classroom assistants and aides

Qualifications

We welcome applicants at different stages of their early childhood education careers. Qualifications will vary depending on the position.

- Experience working with preschool-age children preferred
- Montessori classroom experience or training is a plus
- Montessori certification (AMI, AMS, MACTE-accredited, or equivalent) preferred for Lead Teacher candidates
- Previous Lead Teacher experience is a plus for candidates interested in a classroom leadership role
- Warm, patient, dependable, and professional
- Strong communication and teamwork skills
- Ability to build positive and respectful relationships with young children
- Lead Teacher candidates should have strong classroom management and leadership skills
- Must meet or be willing to complete applicable Washington State childcare licensing requirements

Licensing & Training Requirements

Candidates must have or be willing to obtain required credentials, clearances, and training applicable to their position, which may include:

- CPR/First Aid certification
- Food Worker Card
- Bloodborne Pathogens training
- TB clearance
- Washington State childcare background check

- Required Washington State/DCYF childcare training and documentation

Schedule

- **Full-time, part-time, and internship opportunities available**
- Monday–Friday
- Flexible scheduling based on candidate availability and school needs
- Morning, school-day, and full-day schedules may be available
- Consistent weekly availability preferred
- Substitute opportunities available for candidates seeking occasional or on-call work

We understand that applicants may have different scheduling needs and are happy to discuss availability during the interview process. **Candidates who are not seeking a regular schedule are also welcome to apply to join our substitute pool.**

Compensation

Competitive compensation based on position, education, Montessori training, experience, and qualifications.

About Happy Hearts Montessori School

Happy Hearts Montessori School is a nurturing preschool community in Maple Valley, Washington. We are dedicated to providing a peaceful and supportive learning environment where children can develop independence, confidence, curiosity, and a lifelong love of learning.

We value educators who are kind, dependable, collaborative, and genuinely enjoy working with young children. Whether you are an experienced Montessori educator, an early childhood professional, or someone seeking an opportunity to learn and gain experience in a Montessori classroom, we would love to hear from you.

Apply

Please send your resume to:

careers@happyheartsmontessori.com

