

# LITTLE SPARKS

**Full-Time Hourly Position | \$18.00 per hour**

**Start Date:** June 7th, 2026

**Location:** Little Sparks Montessori, Longfellow neighborhood, Minneapolis, MN

**Program:** Children's House / Primary

**Ages Served:** 33 months to 5 years

## **About Little Sparks Montessori**

Little Sparks Montessori is a small, authentic Montessori school serving young children in the Longfellow neighborhood of Minneapolis. Our Children's House program is grounded in respect, independence, order, and purposeful work.

We are seeking a Classroom Aide who understands that the strength of a Montessori environment depends on every adult's presence, intention, and consistency. This is not a position to simply "fill"—it is a role for someone who is dependable, grounded, observant, and committed to supporting children with care and respect.

## **Position Summary**

The Classroom Aide supports the Lead Guide and Assistant Teacher in maintaining a calm, orderly, and fully prepared environment. This role is essential to the daily rhythm of the classroom—protecting the flow of the day, supporting children's independence, and ensuring the environment is consistently ready for meaningful work.

The aide also takes ownership of important operational and end-of-day responsibilities that allow the classroom to function smoothly and begin each new day with intention and order.

## **Responsibilities**

The Classroom Aide will:

- Support the prepared environment by keeping materials clean, complete, orderly, and inviting
- Assist with classroom transitions and support the natural flow of the work cycle

- Maintain a calm, respectful presence that contributes to the overall harmony of the classroom
- Observe children thoughtfully and step in when appropriate, always encouraging independence
- Assist with personal care needs (toileting, accidents, clean-up) with dignity and respect
- Complete essential end-of-day closing responsibilities with consistency and attention to detail
- Wash dishes and ensure all kitchen and classroom cleaning duties are completed thoroughly
- Restock supplies, maintain inventory, and assist with end-of-day reporting and preparation for the following day
- Support health, safety, and sanitation practices in accordance with licensing standards
- Communicate clearly and respectfully with the teaching team
- Contribute to a collaborative, respectful, and child-centered school culture

### **What We Are Looking For**

The ideal candidate is:

- Calm, steady, and reliable
- Deeply respectful of children and committed to their independence
- Attentive to detail and able to notice what needs to be done without prompting
- Willing to take ownership of essential, behind-the-scenes work
- A strong team player who communicates professionally and accepts feedback with maturity
- Grounded, patient, and consistent in their approach
- Interested in or aligned with Montessori philosophy

### **Requirements**

- High school diploma or equivalent required
- Previous experience in a licensed child care center or Montessori setting preferred
- Interest in Montessori education strongly preferred
- Must pass Minnesota DHS background study
- Must complete required licensing orientation before start date
- Current Pediatric CPR and First Aid certification preferred, or willingness to obtain
- Must be able to lift up to 50 pounds and have the physical capability to fully perform all essential duties described above, with or without reasonable accommodation
- Ability to sit on the floor, kneel, bend, and actively engage in a classroom environment

## **Compensation and Schedule**

- **\$18.00 per hour**
- **Full-time hourly position**
- Start date: June 7th, 2026

## **Why Join Little Sparks Montessori?**

At Little Sparks Montessori, we value grace, courtesy, professionalism, and genuine respect for children. As a small school, every team member plays a meaningful role in shaping the environment and the experience of the child.

This is a place for individuals who take pride in thoughtful work, who understand the importance of consistency and care, and who want to contribute to a purposeful and respectful community.

## **To Apply**

Please submit a resume and a brief cover letter describing your interest in Montessori education and how your approach to responsibility, teamwork, and working with children aligns with this role.

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Little Sparks Montessori is an equal opportunity employer committed to building a diverse and respectful professional community.