

## **St. Vrain Community Montessori School Math Guide, Middle School**

St. Vrain Community Montessori School fosters human thriving by nurturing the whole child in an authentic Montessori program as a public charter school.

### **Reports to:**

Head of School

**Salary/Hourly Range:** \$22,250-\$33,400 for 184 days at .5 FTE

### **Summary:**

The Middle School Math Guide guides adolescents in developing strong mathematical understanding, critical thinking skills, and confidence as independent learners. The ideal candidate has a deep understanding of adolescent development, strong experience with or interest in Montessori philosophy and practices, and a working knowledge of Colorado Academic Standards for Mathematics, with the ability to thoughtfully align standards within a Montessori learning framework.

As a Middle School Guide, you will facilitate a prepared learning environment that supports each student's intellectual, emotional, and social development, fosters interdisciplinary connections, and balances Montessori principles with state requirements in a developmentally appropriate way.

### **Key Responsibilities:**

- Lead and guide a dynamic group of middle school students in a Montessori classroom setting, providing group instruction and individualized student support in alignment with the Montessori philosophy.
- Create and implement engaging, hands-on, and developmentally appropriate lesson plans that cater to the diverse learning needs and interests of students.
- Maintain expertise in relevant subject area, including Montessori methods for teaching the subject area.
- Foster a supportive and nurturing environment that encourages independence, self-discipline, and critical thinking.
- Cultivate positive relationships with students, families, and colleagues, encouraging open communication and collaboration.
- Guide students in their personal growth and development, focusing on building self-confidence, responsibility, and empathy.
- Maintain classroom organization, ensuring that the classroom is well-prepared with Montessori materials, and encourage student participation in maintaining their learning environment.

- Implement student assessments, track progress, and provide constructive feedback.
- Serve as a role model for students, promoting respect, integrity, and a commitment to lifelong learning.

#### **Required Qualifications:**

- Bachelor's Degree
- Expertise in the subject area that you are hired to teach, including demonstrated knowledge of Colorado Academic Standards.
- Interest in and willingness to learn about the Montessori philosophy and
- Understanding of adolescent development and education, with an understanding of the emotional, social, and intellectual needs of middle school-aged children.
- Strong organizational and communication skills, with the ability to engage with students, parents, and colleagues in a collaborative and professional manner.
- Passion for working in a Montessori environment and dedication to the educational success of students.

#### **Preferred Qualifications:**

- Experience in developing and leading interdisciplinary projects and curriculum.
- At least five years of teaching experience.

#### **Required Characteristics, Skills, and Additional Qualifications:**

- Strong ability to build positive, respectful relationships with children and adults.
- Skilled in using positive discipline strategies and maintaining effective classroom management.
- An open mind and commitment to the Montessori approach to education.
- Sound judgment regarding safety and security.
- Flexible and adaptable in a dynamic school environment.
- Punctual and reliable in maintaining school hours.
- Commitment to creating a supportive, respectful, and collaborative teaching team.

#### **Duties & Responsibilities for Montessori Guides:**

- Instructional Leadership: Lead engaging lessons, create and update syllabi, and source or create materials to support student learning.
- Environment Preparation: Ensure the classroom is well-prepared with appropriate materials for the subject area.

- Professional Development: Continuously engage in professional development and research to deepen expertise and stay current in subject matter.
- Curriculum Implementation: Develop and implement lesson plans aligned with Montessori principles, ensuring they meet curriculum requirements and student needs.
- Student-Centered Learning: Foster self-directed learning and create opportunities for students to extend their learning beyond the classroom.
- Assessment and Feedback: Develop tools to assess student mastery, observe student progress, and adapt lessons to accommodate different learning styles.
- Collaboration: Work with other Middle School staff to provide for the needs of students as outlined in their Individual Education Plans, 504 plans, and Advanced Learning Plans.
- Compliance: Stay informed of and adhere to state, district, and school regulations, including maintaining up-to-date student records.
- Community Involvement: Attend and participate in school events, staff meetings, and committees, contributing to the broader school community.
- Other Responsibilities: Be punctual, check school email regularly, and be ready for duties from 8 a.m. to 4 p.m. daily. Support the admissions process and engage with prospective families as requested.

**Requirements for All Positions at SVCMS:**

- Attend and participate in staff and level meetings and serve on staff committees as required.
- Participate in in-service and post-service training as well as additional professional development opportunities as required.
- Attend and participate in SVCMS School Events.
- Check school email at the beginning and at the end of each work day.
- Be ready to begin your duties as scheduled, generally 8 a.m. to 4 p.m., daily.
- When absent, secure a substitute in accordance with SVCMS requirements, ensuring that all of your duties are covered.
- Maintain awareness of and adhere to SVCMS policies and procedures.
- Read the Family Weekly Update, the Staff Weekly Update, and other SVCMS communications.

