

Montessori Primary Lead Teacher, Family Leave Substitute, September-December 2025:

Greene Towne Montessori School, located in Center City, Philadelphia, is dedicated to providing a stimulating learning environment for children ages 18 months through 9 years, consistent with the values and principles developed by Dr. Maria Montessori. Fully accredited by the American Montessori Society and the Pennsylvania Association of Independent Schools, Greene Towne Montessori School instills in young children an understanding of learning as a personal process, a sense of agency in building self and community, and the joy of possibility.

Greene Towne Montessori School values diversity as part of its mission, provides equal employment opportunity, and does not discriminate against any employee or applicant for employment because of race, color, national origin, disability, ancestry, citizenship, religion, age, gender, sexual orientation or any other characteristic protected by law.

Greene Towne Montessori School is seeking qualified candidates for the position of a Primary Lead Teacher to lead the classroom from September-December 2025, while the lead teacher is on Family Leave.

The Primary Lead Teacher will:

- Plan and deliver high fidelity Montessori instruction to approximately 20 3-6-year-old students
 - Provide a nurturing and caring space for students and a well-managed classroom environment
 - Develop lesson plans and maintain daily records of children's activities and progress
 - Work closely with the Assistant Teacher (with support from the Montessori Director) and meet with them regularly to discuss classroom work and goals,
 - Have excellent written and verbal communication skills for:
 - Regular, proactive communication with families throughout the school year
 - Presenting parent education talks according to GTMS's parent education series schedule
 - Host one informational parent coffee event in the fall
 - Write conference reports and conduct parent teacher conferences in November
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- **Qualifications:** Montessori Early Childhood Certification (MACTE), 4-year college degree or higher, five or more years of experience in a Primary Montessori environment preferred. Greene Towne Montessori School is seeking individuals that have a love for children, possess a growth-mindset, are organized self-starters, are a team player and are flexible and sensitive to the needs that arise in the life of an active school. Experience with Transparent Classroom and Google Suite helpful.

- This temporary position does not offer health plan, retirement, or other benefits, beyond personal/wellness paid days off and school holidays.
- Community: Greene Towne Montessori School's mission is to develop each child's full human potential--emotionally, academically, and socially--and to foster a life-long love of learning. Our programs aim to meet the diverse needs of the nearly 200 children and families we serve. Our urban location allows us to take advantage of Philadelphia's cultural and educational opportunities.
- To apply: Email letter of interest, resume, and contact information for three professional references, to ssweeneydenham@gtms.org.
- Application deadline: 4/15/25. Position start date: 8/25/25. Applications will be reviewed as they are received.