



**Position:** Adolescent English Language Arts and Social Studies Teacher

**Description:** Willow Oak Montessori Charter School is a collaborative community of professionals passionate about engaging every student in an inspirational and equitable individualized learning journey. The **Adolescent ELA and Social Studies teacher** will be a part of a closely collaborative team of guides in a program rooted in the pedagogy of Montessori Adolescence and should be passionate about working with and empowering adolescents.

The **Adolescent ELA and Social Studies teacher** will:

- Develop and maintain an inspired learning community by:
  - guiding students to explore English communication and humanities concepts
  - support students by being an advisor and leading community meetings
  - offer other courses as needed, such as culinary arts or production & exchange.
- Hold optimism for everyone's potential and provide a variety of experiences to appeal to a deeper drive for all learners to succeed.
- Bring a high level of emotional intelligence in being able to relate, communicate and effectively plan their time and interactions with all community members
- Embrace diversity in all its forms, create a learning environment that fosters respectful interactions with peers and adults from all cultures and belief systems
- Model curiosity and adaptability for students to prepare students to become independent, adaptable and responsible global citizens.

**Classification:** Instructional

**Contract Type and Term:** Full-Time, 10 months (mid-August through mid-June)

**Reports to:** Head of School

**Requirements:**

- Bachelor's Degree from an accredited institution
- Willingness to obtain Adolescent Montessori Training and NC licensure

**Preferred:**

- NC middle grade English or Social Studies professional educator license(s)
- Montessori credential from a MACTE-accredited training program, ideally Secondary 1
- Experience teaching in a Montessori setting, ideally Adolescent level

**Responsibilities:**

*Instruction*

- Adopt and implement an Adolescent curriculum that includes the English Language Arts and Social Studies NC Standard Course of Study, as well as support students in Montessori key

experiences such as Production & Exchange, Service Projects, and other age-appropriate Practical Life Skills.

- Assess and monitor the timely progression of each student through the lessons in the classroom over the course of each school year.
- Meet regularly with students to review student goals and progress, assess individual work plans, and develop new goals as needed.
- Prepare and maintain a clean and aesthetically-pleasing Montessori learning environment.
- Work collaboratively with members of the Diverse Learning Community team to ensure that all students are served in the least restrictive environment.
- Collaborate with students to develop and adopt a set of classroom agreements for a peaceful and productive classroom.
- Demonstrate awareness and acceptance of diverse cultures, family structures, and religious beliefs.
- Maintain accurate, complete, and organized records.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities throughout the school day.
- Attend weekly faculty and team meetings.
- Plan and execute community events, including evening student presentations and overnight camping/field trips.

#### *Parent relations*

- Establish effective working relationships with students, families, and the community.
- Maintain regular communication with parents through email, classroom newsletters, semi-annual parent conferences, and phone calls.
- Respond to communications from parents within 24 business hours.
- Participate in the planning and delivery of parent education events.

#### *Professionalism*

- Collaborate with colleagues to mentor and support one another to improve teacher effectiveness and student performance.
- Maintain a professional attitude toward students, parents, faculty, and the community.
- Maintain confidentiality regarding all children, families, faculty, and the school as stated in the Willow Oak Montessori confidentiality agreement.
- Comply with all policies and procedures included in the personnel handbook, student handbook, and any other policies and procedures that may be adopted by the Willow Oak Montessori Charter School Board of Directors.
- Abide by the American Montessori Society's code of ethics and the code of ethics for North Carolina educators.
- Engage in a continuing education program of study and Montessori Coaching School-Wide Model.

**To apply:** Email your resume to [careers@willowoakmontessori.org](mailto:careers@willowoakmontessori.org) and fill out the online application at <https://www.willowoakmontessori.org/career-opportunities>