



## **Junior High Teacher (Language Arts/ Religion Curriculum) Job Description**

*Come work with an amazing team of educators at the oldest Montessori elementary school in Cincinnati. We are a vibrant and supportive community that nurtures the whole child ... and the whole adult! We've been named a top workplace for seven years running.*

<b>Job Title:</b>	Junior High Teacher (Language Arts/ Religion Curriculum)
<b>Job status:</b>	Full Time (8:05 am - 3:35 pm during school year)
<b>Reports to:</b>	Principal
<b>Starting Date:</b>	August 2025 (accepting applications through May 23, 2025)
<b>Salary:</b>	Salary is commensurate with experience, education and credentials, according to the school's established salary schedule for teachers. Bachelor's Degree starting salary is: \$35,310 Master's Degree starting salary is: \$40,125

**I. Purpose:** The purpose of the Junior High teacher is to instruct and support the overall Montessori environment of learners and is responsible for the language and cultural curriculum.

### **II. Qualifications and Requirements**

- A. **Education Level:** Masters, Montessori certified, Secondary Montessori experience preferred
- B. **Experience:** Three (3) years or more in a similar position

### **III. Essential Functions/Skills:**

- A. Demonstrate expertise with Language and Religion Curriculum for 12-14 year old students.
- B. Provide lessons and words that support the Montessori method and philosophy.
- C. Observe and monitor students to guide the program.
- D. Work with teachers and administration to develop a quality program.
- E. Work collaboratively with current lead teachers.
- F. Establish a professional and supportive relationship with all students, parents, colleagues and administration.
- G. Demonstrate the ability to positively instruct students and manage their behavior.
- H. Meet attendance requirements.
- I. Participate in ongoing professional growth and serve on committees or groups as requested.
- J. Maintain and ensure a clean, sanitized classroom and playground environment.
- K. Willingness to complete and maintain Safeparish training
- L. Assist in monitoring students during lunch and/or playground times.

**IV. Physical Requirements:** Constant hand-eye and mind eye coordination, standing and walking. Repetitive motion with wrists, hands and fingers. Frequent bending, carrying, hearing, lifting and stooping. Ability to travel to any and all places where student activities and instruction take place. This may involve several minutes of walking from one part of the campus to the other. In some instances, such as emergencies, this may need to be done at a rapid pace. Access to various locations within the building, may involve climbing stairs or ramps, opening doors, and negotiating around furniture and tight spaces. Must be able to communicate and demonstrate basic competence in health care, especially in the care of diabetes, asthma and allergies.

**V. Other Requirements:** Excellent written and oral communication skills. Ability to work with computers for word processing, spreadsheets, data skills.

**VI. Working Conditions:** Job requires ability to sit and or stand for long periods of time as well as running, stooping and squatting. Possible exposure to communicable diseases, blood, bodily tissue and fluids. Work is conducted in a controlled comfortable indoor environment and typically ranging weather in outdoor environment. Exposure to chemicals and fumes is a possibility.

**VII. Other Skills:** Kindness, respect of others, willingness to help out with other school tasks as needed - the children's needs come first

Note: The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not construed as an exhaustive list of all duties that may be performed in this position. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities at any time.

#### **HOW TO APPLY:**

*Please submit a resume, cover letter, statement of educational philosophy, and three professional references to Kristin Weiss: [kweiss@mercymontessori.org](mailto:kweiss@mercymontessori.org)*

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